

## PARTNERSHIP KICK OFF MEETING

**Enhancing the Capacity of Intermediary Business Organizations in Nepal (ECIBON Project)  
Funded by the European Union  
Implemented by European Economic Chamber (EEC) - Nepal**

### Location:

London Chamber of Commerce and Industry (LCCI)  
33 Queen Street, London, EC4R 1AP  
England

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### Date:

2 & 3 October 2007

### Partnership Composition to implement the project:

- a) European Economic Chamber of Trade, Commerce & Industry (EEC) – Nepal
- b) Federation of National Cottage and Small Industries Nepal (FNCSIN)
- c) London Chamber of Commerce and Industry (LCCI)
- d) Sydsvenska Industri och Handelskammaren (Chamber of Commerce and Industry of Southern Sweden) - CCISS
- e) The Danish Federation of Small and Medium-Sized Enterprises (Håndværksrådet) (DFSME)

### Participants:

#### **Mr. Dibya Mani Rajbhandari**

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Implemented by European Economic Chamber (EEC) - Nepal  
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PO Box: 8975, EPC 5412  
Kathmandu, Nepal

**Agenda:**

- a. introduction of each partner
- b. general review of the project's objectives
- c. determine definite responsibilities and tasks of each partner
- d. determine details of all scheduled activities
- e. general review and fixing of work-plan / time schedule of the project
- f. determine working procedures
- g. determine procedures for reimbursement of fees and expenses

**Chair Person:**

**Mr. Dibya Mani Rajbhandari**  
President  
European Economic Chamber of Trade, Commerce & Industry (EEC) - Nepal

## **Briefing of Activities:**

**Mr. Bimal Raman Parajuli**

Project Assistant Manager

Enhancing the Capacity of Intermediary Business Organizations in Nepal (ECIBON Project)

## **Program Proceedings:**

### **Monday 1 October**

Arrival of participants to London from their respective countries for the kick off meeting

### **Tuesday 2 October**

09:30	Arrival of Partners / Tea / Coffee
10:00	Meeting starts
	Mid morning coffee break
13:00	Lunch
14:00	Meeting
	Mid afternoon tea break
17:00	Meeting Close

### **Wednesday 3 October**

10:00am	Meeting start
	Mid morning coffee break
13:00	Lunch
14:00	Meeting
	Mid afternoon tea break
17:00	Meeting adjourns
	Photo Session

### **Thursday 4 October**

Free day (sight seeing)

### **Friday 5 October**

Participants depart to their respective countries

**Note:** Participants will also have extensive discussion on the MoU for partnership agreement to implement the project and will sign the cooperation agreement.